

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

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Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact
Emma Sullivan (Tel. 01443 864420; Email: sullie@caerphilly.gov.uk)

Date: 28th August 2013

Dear Sir/Madam,

A meeting of the **Caerphilly Homes Task Group (Welsh Housing Quality Standard)** will be held at **Penallta House, Tredomen Park, Ystrad Mynach (Sirhowy Room)** on **Thursday, 5th September 2013** at **5.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Stuart Rosser'.

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To appoint a Chair and Vice Chair (in accordance with terms of reference where these roles alternate annually between Councillors and Tenants).
2. To receive apologies for absence.
3. Declaration of interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
4. To approve and sign the following minutes:-
 - (1) Caerphilly Homes Task Group held on 3rd July 2013 (minute nos. 1-11, page nos. 1-6);
 - (2) Caerphilly Homes Task Group held on 28th August 2013 (to follow).
5. To receive any requests for an item to be included on the next available agenda.

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6. To receive and note the following reports:-
 - (1) Empty Property Management;
 - (2) Public Housing Response Repairs Service Update;
 - (3) Procurement Update

7. To receive and consider the following reports and to make recommendations to the Cabinet Sub Committee:-
 - (1) Sheltered Housing Review – Final Update;
 - (2) Community Improvement Fund
 - (3) Environmental Programme - Engagement and Involvement Plan;
 - (4) WHQS Programme Changes

8. To receive an update on Communication and Tenant Participation (Standing Item).

Circulation:

Ms. L. Ackerman, Mr. C. Davies, R.T. Davies, Mr. B. Hoskins, K. James, G. Jones, Mrs. S. Jones, Ms. A. Lewis, Mrs. A. McConnell, C.P. Mann, Mr. J. Moore, Mrs. D. Price, K.V. Reynolds.

And Appropriate Officers